

Appendix 2 - Licence conditions

Licence 11769

Public Safety

1. For any event where there is to be a licensable activity and it is expected that over 500 people will attend, the Hirers of the land shall notify Somerset Council's Food Safety Unit at least 28 days before the date of the event.
2. Where a licensable activity is to be provided at an event risk assessments must also be provided to the Food Safety Unit for all activities to be undertaken on the site as well as full details of how public safety is to be managed at the event.

Licence 59257 *applicable at the time of writing as there is a variation application in progress to amend and/or remove several conditions.

General - all objectives

1. There will be a maximum of 2 events per year lasting no more than 3 days each using this licence.
2. The Premises Licence Holder/Event Organiser shall submit an Event Safety Management Plan (ESMP) to the relevant responsible authorities which are those listed under section 13 (4) of Licensing Act 2003 (a-e) as responsible authorities with the exception of d (planning) but including the local highway authority, the NHS ambulance service for the area and the local weights and measures authority, at least 12 weeks prior to the event. It shall contain the information listed from a – cc. A final ESMP shall be agreed with the relevant responsible authorities which are those listed under section 13 (4) of Licensing Act 2003 (a-e) as responsible authorities with the exception of d (planning), but including the local highway authority, the local weights and measures authority and the NHS ambulance service at least 4 weeks prior to each event taking place.

2022 events only, the submission of all draft documents will be required 8 weeks in advance of the event, rather than 12. This will apply to all document submission required to be part of the ESMP. The requirements to do with bodies and authorities who need to receive a copy of the ESMP as specified above apply to the events taking place in 2022.

- a) Details of the event profile, expected capacity and total capacity (public and crew set-up and breakdown)
- b) Detail of all entertainment to be provided, event operating timescale and ticketing procedures;

- c) Detail of management structure including roles and responsibilities of the command system;
- d) Communication systems to be in place (in accordance with the Health & Safety Executive's Event Safety Guide current edition);
- e) Ticketing arrangements;
- f) Queueing system controls.
- g) Detail of who is responsible for the implementation and reporting of Injuries, Diseases and Dangerous Occurrences throughout the event and detail of where the accident book is to be kept throughout the event.
- h) Details of major incident procedures (condition 54)
- i) Temporary Demountable Structures (TDS) that will be use at the event; these shall take into account the recommendations in the current edition of the Health and Safety Executive's Event Safety Guide or any other guidance recognised by the Licensing Authority.
- j) Details of the potable water policy including contingency supply
- k) arrangements for LPG
- l) electrical power generation and fuel storage
- m) arrangements for artificial lighting including locations.
- n) A plan to at least the scale of 1:1250 which includes:

- Site boundaries, entrances and exits
- Main roads
- Information points
- Location of all entertainment and facilities
- Vehicle/ pedestrian conflict points
- Artificial lighting to be provided on site
- Location of generators
- All activities and facilities including location of food stalls
- All stages and demountable structures
- Performance areas
- Welfare facilities
- Toilets
- First aid facilities
- Location of water tankers
- Meeting point

Location of fire points and fire-fighting equipment (specifying what equipment will be provided)
Onsite waste depot

Draft site plans shall be submitted at least 12 weeks prior to the events taking place (8 weeks for events taking place in 2022), with final site plans being agreed at least 4 weeks before each event. There can be two site plans for the two weekend events provided that they share the same physical licensed area. Any subsequent deviation from the plans submitted with the 2022 variation application will require a variation to the premises licence.

- o) The risk management strategy, including a copy of the risk assessment, safety policy and site rules.
- p) Fire safety plan including prevention measures, fire fighting equipment and means of escape from venues.
- q) Traffic management plan onsite and offsite, including arrangements for preventing vehicle and pedestrian conflict (conditions 56 and 57)
- r) Medical plan including risk assessment and facilities to be provided (conditions 35 to 40)
- s) Noise management plan (conditions 80 to 94)
- t) Sanitary facilities plan including toilet, shower and washing facilities and servicing arrangements (conditions 55,71 & 72).
- u) Waste management plan for solid and liquid waste including storage and location, collection and transportation procedures.
- v) Security and stewarding schedules outlining the number of SIA and non SIA staff and locations.
- w) Campsite management plan (conditions 31 to 33).
- x) Eviction (condition 11)
- y) Crowd/venue management (condition 18)
- z) Drugs and nitrous oxide/psychoactive substances policy (conditions 21 to 25)
- aa) Search policy (condition 14)
- bb) Alcohol policy (conditions 26 to 29)
- cc) Safeguarding policy (condition 41)

Stewarding and Security

3. The Premises Licence Holder and/or event organiser shall carry out an event risk assessment and develop a robust security and separate stewarding operation plan which shall include a deployment plan and crowd management plan. These plans shall be submitted in draft 12 weeks prior to the event (8 weeks prior to events taking place in 2022) be agreed with the Avon and Somerset Constabulary at least 4 weeks prior to the event.
4. The Premises Licence Holder and/or event organiser shall that ensure that the security plan includes numbers of SIA registered security personnel which shall be deployed and the tasks/locations they will be working at throughout the event, with sufficient numbers to deal with any potential crime and disorder issues. The ratio of appropriately qualified SIA shall be set at 1-100 unless otherwise agreed with Avon and Somerset Constabulary but at no time shall it fall below the ratio of 1-200.
5. The Premises Licence Holder and/or event organiser shall ensure that the stewarding operation plan identifies the number or paid and unpaid stewards to be deployed at the event and the tasks/locations they will be working out throughout the event.

The Stewarding and Security plan will be standalone appendix to the ESMP covering both the SIA and steward roles. The plan will clearly identify the roles which are SIA and which are stewards. Stewards shall not be utilised for SIA roles.

6. For each event stewards shall be trained by a competent person to a level commensurate with their roles and responsibilities. All training all be clearly documented and made available to the Responsible Authorities under the Licensing Act 2002 upon request. The documentation shall include the type/level of training, date provided and by whom. It will be available at the event and for up to 6 months afterwards.
7. The Premises Licence Holder and/or event organiser shall ensure that door supervisors who have been approved by the Security Industry Authority or any accreditation scheme recognised by the Licensing Authority are used to vet customers and maintain public order.
8. The Premises Licence Holder and/or event organiser shall ensure that the following details for each door supervisor are contemporaneously entered into an electronic bound register kept for that purpose:

Full name,
Date of birth

Address

Contact telephone numbers

SIA Certificate number and or badge number, or registration number of any accreditation scheme recognised by the Licensing Authority (including expiry date of that registration or accreditation),

Commencement date and time of performing duties at the premises.

The time they completed their duty.

The full details of any agency through which they have been allocated to work at the premises if appropriate

9. The Premises Licence Holder and/or event organiser shall ensure that the register for information about door supervisors (mentioned in condition 9 above) is kept at the premises at all times and shall be so maintained as to enable an authorised officer of the Licensing Authority or Police to establish the particulars of all door stewards engaged at the premises during the event. This record shall also be made available for inspection by an authorised of Officer of SSDC or Police post event and shall be retained for period of not less than 6 months.
10. The Premises Licence Holder and/or event organiser shall put measures shall in place to ensure that all door supervisors on duty at the premises wear a current identification badge, issued by the Security Industry Authority or any accreditation scheme recognised by the Licensing Authority, in a conspicuous position to the front of their upper body or arm.
11. The Premises Licence Holder and/or the event organiser shall ensure that an Evictions Policy is drawn up and implemented throughout the duration of each event. Any such policy shall define behaviours likely to invoke an eviction (All evictions shall be recorded and records kept for at least 6 months. Records shall include date, time, reason, name and address, if obtainable, if not a description of the person being evicted, any duty of care concerns and person making the eviction decision.
12. The Premises Licence Holder and/or event organiser must ensure that an incident log book is completed throughout the duration of each event. All entries must include day/date/time, name of person who has made an entry and ID number /badge number, the issue/occurrence, the location, who attended and how managed, the outcome and if handed over, any medical treatment, emergency service attendance. Such a log book should be either an electronic or bound ledger without pages torn or removed. The ledger MUST be legible, available for view by any Responsible Authority upon request and have adequate entries to demonstrate all incidents, daily / emergency meetings, complaints, crimes reported, all incidents of crime and disorder and steward or SIA issues. Measures shall be in place so that it is reviewed by senior management in association with the designated premises supervisor. The log book must be retained on site at all times throughout the duration of each event and be made available for inspection at the request of any Responsible

Authority and shall be retained for a period of no less than 6 months after the event.

13. The Premises Licence Holder and/or event organiser shall put measures in place so that an additional Security Log Book is completed by security throughout the duration of each event including the build-up and break down stage. All entries must include day/date/time, name of who has made an entry and ID number/SIA badge number, the issue/occurrence, the location, who attended and how managed, the outcome and if handed over, any medical treatment and whether there was any emergency service attendance. Such a log book shall be either an electronic or a bound ledger without pages torn or removed. The ledger MUST be legible, available for view by any Responsible Authority upon request and have adequate entries to demonstrate all incidents, meetings, complaints, crimes reported, steward or SIA issues etc. This log book must be retained on site at all times throughout the duration of the event and be made available for inspection at the request of any Responsible Authority and shall be retained for a period of no less than 3 months after the event.
14. The Premises Licence Holder and/or event organiser shall ensure that a documented Search Policy is implemented at the premises, which will form part of the ESMP. That search policy shall be submitted in draft to Avon and Somerset Constabulary 12 weeks before each event (8 weeks for events taking place in 2022) and agreed in full 4 weeks before each event. Searching will only be undertaken by SIA qualified staff.
15. The Premises Licence Holder and/or event organiser shall ensure that Terms and Conditions of Entry including a list of prohibited and/or contraband items are put in place and advertised in advance using the methods outlined in the ESMP.
16. The Premises Licence Holder and/or event organiser shall ensure that prominent and durable notices are displayed at the entrance of all areas within the event outlining the searching procedures and the terms and conditions of entry. These notices shall be clearly legible and shall be no smaller than A2 in size. These notices shall remain in place throughout the duration of each event.
17. The Premises Licence Holder shall, or put suitable and sufficient measures in place to ensure that the licensed site is patrolled and secured in such a way to deter unauthorised access. Such measures shall be agreed with Avon and Somerset Constabulary no later than 4 weeks prior to each event taking place.
18. The Premises Licence Holder shall, or put measures in place to provide details of proposed venue management in the event of crowd migration, the monitoring of impact and trigger factors in relation to crowd management, overcrowding, a major incident requiring partial or whole evacuation, and the numbers of personnel needed to effect these scenarios.

19. The licensed site shall never exceed 4,999 persons including public, artists and staff. Should ticket sales approach that figure at any event, additional measures shall be put in place to ensure that 4,999 persons is not exceeded. This shall include, but is not limited to ticket sales caps, ticket monitoring on entry and monitoring staff and artist numbers. Live number shall be available upon request to representatives of responsible authorities attending events in person and for at least one month after the event.

Prevention of Crime & Disorder

20. The Premises Licence Holder and/or event organiser shall ensure that no person who is knowingly drunk or disorderly is allowed to enter or remain on the premises.

Drug Policy

21. The Premises Licence Holder and/or event organiser shall develop a Drugs Policy in consultation with and to the satisfaction of the Avon and Somerset Constabulary, which will form part of the ESMP.
22. The Premises Licence Holder and/or event organiser shall have a policy within the ESMP and on the ticketing advice regarding the possession, use or sale of Nitrous Oxide and/or other drugs or psychoactive substances.
23. The Premises Licence Holder and/or event organiser shall undertake all reasonable steps to promote the agreed drugs policy to customers, artists and staff in advance of each event (including site construction, during each event and throughout site deconstruction). This messaging shall be linked to ticket sales, social media promotion and staff conditions.
24. The Premises Licence Holder and/or event organiser shall ensure prominent and durable/locked amnesty bins are provided and shall be located and secured ahead of the search processes with suitable warning notices of the implications of not complying with the drugs policy. The bins shall be secured in a manner that prevents their removal or removal of their contents by the public. The integrity of the amnesty bins shall be checked on a regular basis.

Adequate, prominent and durable signage shall be displayed outlining the conditions of entry. Any signage shall be of at least A2 in size and shall remain in place throughout the event.

25. The Premises Licence Holder and/or event organiser shall ensure that arrangements are in place for drugs which are prohibited by the drug policy

(ESMP) to be secured and request that they are collected by Avon and Somerset Constabulary at regular intervals throughout each event. Should Avon and Somerset Constabulary not be available to collect the drugs, they will be held securely onsite until the end of each event period or alternative arrangements are agreed. The security of retention will be undertaken and covered in the ESMP.

Alcohol

26. The Premises Licence Holder and/or event organiser will operate to a specific Alcohol Policy, as set out in the ESMP and appendices.

ii. No drinks will be served in glass.

iii. The DPS will ensure that all bars are compliant with all legal requirements and are displaying appropriate signage including:

Name of Designated Premises Supervisor

Price List and ABV

Signage stating that it is an offence to purchase, or attempt to purchase, alcohol if you are under the age of 18, as per Section 149 Licensing Act 2003

Signage stating that it is an offence to purchase or attempt to purchase on behalf of under 18's as per Section 149 Licensing Act 2003

Signage stating that a Challenge 25 scheme is in operation, detailing acceptable forms of ID

No smoking signs

iv. For each event all bar staff will be over 18 years of age and will be provided with a bar briefing. The briefing shall be agreed with Avon and Somerset Constabulary, in advance of each event. Measures shall be in place to ensure that all staff sign a document to say that they have received the briefing. The documentation shall be available for inspection on request by

an authorised officer of the Licensing Authority or a representative of Avon and Somerset Constabulary.

v. "Challenge 25" shall be adopted and implemented whereby an accepted form of photographic identification is requested before any alcohol is sold to any person who appears to be under 25 years of age. Acceptable proof of age shall include identification bearing the customer's photograph, date of birth and integral holographic mark or security measure.

vi. Suitable means of identification are a PASS approved proof of age card, photo-card driving licence, passport and photo MOD staff card (and shows that the holder is at least 18 years old), and this will be advertised on the ticket Terms and Conditions of Entry.

vii. Publicity materials notifying customers of the operation of the Challenge 25 scheme shall be displayed at all alcohol vending venues detailed in the ESMP, including a Challenge 25 sign of at least A3 size at the entrance to the premises and where practicable at each point of sale.

viii. Any person deemed intoxicated shall not be permitted to enter the site unless it is unsafe for them not to be permitted, or if already on site they shall not be served further alcohol and security supervisors shall monitor their behaviour closely.

ix. The premises licence holder and/or event organiser shall require the designated premises supervisor, or in his/her absence other responsible person, to keep an 'incident/refusals logbook in an electronic register or bound book in which full details of all incidents are recorded. This shall include details of any challenges and refused sales and shall give details of the persons involved, age, incident description, time and date, actions taken and final outcome of the situation. This shall be completed as soon as possible and in any case no later than the close of business on the day of the incident. The time and date when the report was completed, and by whom, is to form part of the entry. The logbook is to be kept on the premises at all times and shall be produced to an authorised officer of the Licensing Authority or a representative of Avon and Somerset Constabulary when required. These incident/refusals logs shall be retained for a minimum of three months after the event and shall be made available to Licensing Authority and Avon and Somerset Constabulary within 7 days of any request being made.

27. The Premises Licence Holder and/or event organiser shall ensure that measures are in place to prevent customers carrying open or sealed alcoholic beverage containers being admitted to the premises at any time.

28. The Premises Licence Holder and/or event organiser shall ensure that all reasonable measures are in place to remove visible open containers suspected of containing alcohol from those leaving the premises.

29. There shall be no more than two alcohol vending outlets at the licensed premises for all events.

Public Safety

Campsites

The following conditions apply where there is a campsite on Yeovil Showground and this is directly linked to the event.

30. Campsites will be designed and laid out in accordance with the purple guide (or similar guidance) so that appropriate density is maintained and fire lanes are protected. Temporary welfare provision for campers should be considered in case of tents becoming unusable in adverse weather.
31. Appropriate guidance should be sought from Fire and Rescue Authority for the area regarding campsite layout, separation, fire lanes, fire points and provision of firefighting equipment.
32. Measures shall be put in place to ensure that only suitably experienced and/or qualified persons who are able to:
adequately assess space
ensure at all times that the Purple Guide (or any similar guidance) is maintained
ensure at all times that the fire lanes are protected

The premises licence holder or event organiser shall ensure that provisions are in place for any vehicle which breaches any industry recognised guidance to be relocated if required.

Fire Safety

33. Fire point water butts shall be filled with water at least 48 hours before the premises is open to the public.

Medical

34. The medical first aid point shall be clearly sign posted.
35. Measures shall be in place to ensure that the medical provision is on the premises and fully operational at least 60 minutes before the event opens to the public and remains on site until at 30 minutes after the premises has closed to the public. Separate medical arrangements shall be made for the campsite outside the licensed area and details of the campsite medical arrangements shall form part of the ESMP.
36. Measures shall be in place to ensure that all medical staff wear appropriate identifying uniforms.
37. Suitable level of first aid provision and in particular

- i. First aid provision assessment (see paragraph 735 of the HSE Event safety Guide on the pertaining event factors)
 - ii. Sufficient number of first aiders (not less than 2:1000 ratio)
 - iii. On site medical facilitie(s) to meet Paragraph 753 of the HSE Event safety Guide)
 - iv. Specific arrangements in place for the storage and disposal of clinical waste
38. The Premises Licence Holder and/or event organiser shall ensure that measures are put in place to ensure that the staff at the first aid points are provided with contingency plans and a 2-way radio to facilitate communications between medical and security staff.
39. The Premises Licence Holder and/or event organiser shall ensure that there is at least one first aider who is trained to deal with problems associated with alcohol and drugs is on duty during each event, and if there is more than one on duty, their roles will be clearly defined.

Public Safety – general

40. The Premises Licence Holder and/or event organiser shall ensure that special regard shall be made to any particular aspect of the premises layout or nature of activities that may pose particular hazards for disabled persons.
41. The Premises Licence Holder and/or event organiser shall ensure that details of a safe drop off and pick up point are contained within the traffic management plan to facilitate safe areas for the dropping off and collection of persons. Measures shall also be in place to implement these plans during each event.
42. The Premises Licence Holder and/or event organiser shall ensure a Safeguarding Policy, which establishes clear protocols for dealing with adult vulnerable persons or those under 18 trying to seek access to the premises forms part of the ESMP.
43. Barriers shall be set up at the edge of the stages. Generators and electrical equipment shall be fenced off
44. The following documents shall be available on site during each event:
 - safety policy, risk assessments and safety method statements for any contractors or subcontractors hired to erect stages, tents, marquees
 - risk assessments and safety documentation of any activity associated with the entertainment such as inflatables, trampolines, etc.

- statutory test certificates for any work equipment brought onto site, such as electrical equipment, generators, lifting equipment.
 - copies of gas safety certificates (undertaken by a suitably authorised gas safe engineer for gas appliances within the last 12 months) pertaining to all catering gas equipment
45. A list of all food vendors including type of food, contact details and details of their registration and current Food Hygiene Rating score shall be sent to the team which is responsible food & safety at the local authority no less than 4 weeks prior to each event. Changes to vendors attending must be notified to the food and safety service within 48 hours of the change being made. These details and any subsequent changes shall be retained for at least 6 months and made available to any authorised officer from a responsible authority under the Licensing Act 2003 upon request.
46. The Premises Licence Holder shall ensure, or put measures in place to ensure that a suitably registered Gas safe engineer is contactable throughout each event. The nominated engineer's unique licence number and contact details shall be made available to any authorised officer from a responsible authority.
47. The Premises Licence Holder shall obtain confirmation in writing from any contractor supplying and erecting temporary demountable structures (TDS) (e.g. tents, stages, towers etc.) that the structure has been erected in accordance with the manufacturer's instructions, is fit for purpose and safe for use. Records of such confirmation shall be made available to any authorised officer from a responsible authority upon request.
48. The event organiser(s) shall ensure that a tabletop exercise is arranged to test the robustness of the event management plan; it shall take place at least 4 weeks prior to each event. All relevant authorities* shall be invited to this exercise and given no less than 6 weeks' notice. A debrief document will detail any corrective action required from the tabletop exercise and shall be forwarded to all the relevant authorities. Relevant authorities are defined as representatives from Avon and Somerset Constabulary, Devon and Somerset Fire and Rescue Service, Local Authority Highways, Health and Safety, Environmental Protection and Licensing teams.
49. The Premises Licence Holder shall ensure, or put measures in place to ensure that that all site electrical installations and generators are installed and checked by a competent electrician for compliance with the current edition of the regulations for Electrical Installations issued by the Institution of Electrical Engineers and for relevant and current British Standards. Any defects found shall be properly corrected with an electrical certificate in the form prescribed in the Institution of Electrical Wiring Regulations issued to the Premises Licence Holder or event organiser before any member of the public is admitted to the site. This conditions applies only to event equipment.

50. A sensitive earth leakage protection system (residual current device) shall be installed and maintained as part of the wiring installation for each electrical circuit.
51. All electrical cables which run to areas where the public have access shall be buried or flown and otherwise protected against physical damage including precautions to stop them from being damaged or presenting a tripping hazard.
52. The Premises Licence Holder shall ensure, or put measures in place to ensure that Portable Appliance Testing ('PAT' testing) has been carried out by all contractors and subcontractors bringing any electrical equipment onto the site. Evidence of this PAT testing shall be kept on site by relevant operators and be made available to the Licensing Authority on request.
53. Robust major incident procedures shall be put in place and include wet weather contingencies and budget (5% margin at least for wet weather contingencies) to deal with major incidents. This shall also include procedures in place in relation to cancelling/ closure of the event where required and associated welfare provisions.
54. Adequate sanitary provision shall be in place before the event opens to the public which complies with BS 6465: Part 1 1994 and BS 5810: 1979.
55. Adequate welfare services shall be in place for people who find themselves in difficulties on site. This shall include adequate procedures for lost children.
56. The Premises Licence Holder shall produce a traffic management plan to the satisfaction of the Highways Authority at least 4 weeks in advance of the event.
57. Effective transport management shall be in place and shall include:
 - Identify the need for temporary traffic signs before the event agreed with the Police and Local Highway prior to the event Capacity assessment in place to minimise traffic congestion particularly during entry
 - Ensure suitable and sufficient communication is in place between on-site and off-site traffic marshalling and provide adequate numbers of stewards to manage the traffic flows and deal with the parking of vehicles.
 - Ensure road signs are appropriate and easily visible, the capacities of the parking areas are adequate and the surface is capable withstanding the anticipated vehicles
 - Adequate and where necessary separate parking facilities are to be in place for the general audience and event workers

- Safeguarded emergency access provision for the entry and exit of emergency service vehicles
- Safe means of entry and exit for pedestrians including potential alternative means of access
- Effective onsite vehicle management to minimise potential conflict between vehicles and pedestrians
- On site speed restrictions in place (5mph) for vehicles and sufficient signage clearly displayed prior to arrival of vehicles

58. The Premises Licence Holder and/or event organiser shall ensure that measures are put in place to ensure that all on site medical staff and the head of security are briefed and made aware of any contingency plans, including evacuation points, designated Emergency Vehicle Rendezvous Points.

59. The Premises Licence Holder and/or event organiser shall put measures in place to prevent the use of lasers at the events.

60. The Premises Licence Holder and/or event organiser shall put measures in place to ensure that smoke and vapour effects are only used if they are provided from a solid carbon dioxide (dry ice), liquid nitrogen, fog machines or portable carbon dioxide extinguishers.

61. The Premises Licence Holder and/or event organiser shall put measures in place to ensure that all special effect equipment is placed, sited or used in such positions to ensure that there is no risk of burns to visitors, performers, artists, technical crew or other persons, or any risk of any unacceptably high concentrations of gases which could cause asphyxiation.

62. The Premises Licence Holder and/or event organiser shall put measures in place to ensure that any strobe lighting effects is operated on a flicker rate of not more than 4 flashes per second. Where more than 1 strobe light is in use, the flashes shall be synchronised. Where strobe lighting is in use, warning notices will be conspicuously displayed.

63. Where permitted by legislation any plans to incorporate pyrotechnics or fireworks will be shared in advance and their use be agreed with Trading Standards and Devon and Somerset Fire and Rescue Service at least 4 weeks in advance of each event.

64. The Premises Licence Holder and/or event organiser shall put measures in place to ensure that all temporary structures and equipment installations are designed, built and installed by appropriately qualified proprietary contractors. Measures shall be in place to ensure that main contractors in relation to temporary structures submit safety method statements to the Event Safety Officer; these shall include details of employee/subcontractors competencies and training in respect of their ability to operate equipment.

65. The Premises Licence Holder and/or event organiser shall put measures in place to ensure that all structures are checked by a competent person and certified as being safe before they are used. Measures shall be in place to ensure that this is documented and kept on site during the event.
66. The Premises Licence Holder and/or event organiser shall put measures in place to ensure that the licensed premises is adequately lit during hours where the premises open to the public.
67. The Premises Licence Holder and/or event organiser shall put measures in place to ensure that paths are kept clear of obstructions.
68. The Premises Licence Holder and/or event organiser shall put measures in place to ensure that temporary tower lights, floodlights and/or festoon lighting is installed to ensure that paths and exit routes are sufficiently illuminated.
69. The Premises Licence Holder and/or event organiser shall put measures in place to ensure that all emergency and information signage is clearly posted in a suitable font size and appropriate contrasting colours shall be used.
70. The Premises Licence Holder and/or event organiser shall put measures in place to ensure that all toilets are periodically inspected to ensure that they are in working order and to replenish supplies of toilet paper and other consumable items such as soap and hand gel. Where necessary remedial action shall be taken to maintain them in a clean and hygienic conditions.
71. The Premises Licence Holder and/or event organiser shall put measures in place to ensure that sanitation facilities are adequately illuminated.
72. The Premises Licence Holder and/or event organiser shall put measures in place to ensure that personnel who require a radio for communication are identified and issued with one; this shall include management teams, stewards and security.
73. The Premises Licence Holder and/or event organiser shall put measures in place to ensure that mobile phones are available as a back up to radio communications. All mobile numbers shall be listed and available in the control office during each event.
74. The Premises Licence Holder and/or event organiser shall put measures in place to ensure that a P.A system is available to deliver messages to the public attending the event.

75. The Premises Licence Holder and/or event organiser shall put measures in place to ensure that food is not sold in glass containers.
76. Plastic or polycarbonate glasses only shall be used at the bars.
77. The Premises Licence Holder and/or event organiser shall put measures in place to ensure that all generators are signed off and certified by the supplier.
78. The Premises Licence Holder and/or event organiser shall put measures in place to ensure that all catering outlets are inspected with regards to the amount of LPG stored and in use. Measures shall also be in place to determine the amount of LPG which can be reasonably used during the event and any excess LPG cylinders will be removed from site.

Prevention of Public Nuisance

79. There shall be no more than one stage and one other venue within the licensed premises providing regulated entertainment.
80. Sound levels shall be monitored during each event both on site and at specific locations agreed with the Licensing Authority in order to control noise levels at nearby sensitive receptors.
81. Outdoor stages and outdoor sound systems shall not operate beyond 23:00 unless agreed with the team at the local authority which is responsible for noise related issues at least 28 days prior to each event taking place.
82. Noise levels from the operation of the event during the operating hours of 09:00 and 23:00 shall not exceed 55dB LAeq (15 minutes) when measured 1 metre from the facade of any noise sensitive property (such properties to be agreed with Environmental Health at least 4 weeks in advance event).
83. Noise levels from the operation of the event during the operating hours of 23:00 and 00:00 shall not exceed 50dB LAeq when measured 1 metre from the facade of any noise sensitive property.
84. Low frequency noise levels in the 63Hz and 125Hz octave frequency bands shall not exceed 75dB Leq (15 minutes) during the operating hours of 09:00 and 23:00.

85. Low frequency noise levels in the 63Hz and 125Hz octave bands shall not exceed 70dB Leq (15 minutes) during the operating hours of 23:00 and 24:00.
86. The Premises Licence Holder shall ensure that, a suitably qualified, competent and experienced Noise Control Consultant is appointed, for each event, to ensure that during the operating time for each venue, the sound levels are controlled appropriately, in line with the Licence Conditions. The venues and sound systems on the licensed site shall be managed and operated in a responsible manner at all times.
87. The Premises Licence Holder shall ensure that a Noise Management Plan (NMP) is produced for the licensed premises) for each event. The NMP must then be implemented, in all material matters, for each event.
88. The Premises Licence Holder shall ensure that a suitable experienced Production Manager is appointed for each event. The Premises Licence Holder shall put measures in place to ensure that the Production Manager works closely with the Noise Control Consultant to ensure that the licensed premises is managed in accordance with the conditions and NMP for each event.
89. The Premises Licence Holder shall ensure that suitably experienced and competent sound engineers are present at the sound control positions for the duration of the operating times at the licensed premises.
90. Noise levels shall be monitored at the noise sensitive locations cited in condition 79 both in relation to the noise limits set out in conditions 80-83 (inclusive) and the subjective impact of that noise. The noise sensitive locations will be agreed with the Environmental Protection team and included in the NMS. The result of the noise monitoring shall be forwarded to Environmental Health within 28 days following the close of each event.
91. Should the noise limits set out in conditions 80 to 83 (inclusive) be exceeded or the subjective impact of the noise be such as to cause a nuisance or unreasonable disturbances, then the Premises Licence Holder shall ensure that measures are in place for this to be reported back to the Production Manager immediately.
92. The Premises Licence Holder shall ensure that measures are in place for the Production Manager to identify the source of any noise which exceeds the relevant limit, causes a nuisance or unreasonable disturbance and shall correct the situation within 15 minutes of the initial notification.
93. The Premises Licence Holder will provide a point of contact to the Council for the duration of each event by nominating a named person and telephone number.

94. The Premises Licence Holder will provide a hot line telephone number for the duration of each event to enable local residents to contact the Premises Licence Holder or their representative(s) with any queries or concerns. This number will be publicised on the website for the event, posters at the showground gates and shared with the local authority. A record of calls received on the hotline number and any action taken shall be kept for at least 6 months following each event and made available to the local authority upon request.
95. The Premises Licence Holder and/or event organiser shall put measures in place to ensure that prominent, clear and legible notices requesting people to leave the premises and the area quietly are erected at the entrances and exits to the premises and car park.
96. The Premises Licence Holder and/or event organiser shall put measures in place to ensure that waste bins are provided and measures shall be in place to ensure that waste from them is disposed of by a waste management company.
97. The Premises Licence Holder and/or event organiser shall put measures in place to ensure that all waste from food traders and medical services is disposed of using the correct procedure.
98. The Premises Licence Holder and/or event organiser shall put measures in place to ensure that levels of waste are monitored and action taken to ensure that inappropriate levels of combustible items do not build up.
99. The Premises Licence Holder and/or event organiser shall put measures in place to ensure that all waste is removed from bins after members of the public have left the premises.
100. The Premises Licence Holder and/or event organiser shall put measures in place to ensure that all generators are acoustically insulated in accordance with the manufacturer's specification and/or acoustically enclosed and located to reduce the noise and nuisance to the audience, staff and local residents.

Protection of Children

101. The Premises Licence Holder and/or event organiser shall put measures in place to ensure that no one under the age of 18 years is permitted to enter or remain on site when this licence is being used unless for the purpose of effective safeguarding.

Explanatory Notes – These do not form part of the licence

Condition 2 lists the requirements of the ESMP. Every effort has been made to list condition numbers against the requirements, however you should read through the licence conditions to ensure that all of the information required to be part of the ESMP and conditions are included.

Where the conditions refer to any organisation with regulatory powers within this document this also includes any succeeding body.

Where the conditions refer to the responsible authorities this means that responsible authorities as defined by the Licensing Act 2003 and any other amending legislation.